

Public Document Pack

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| MEETING: | Penistone Area Council |
| DATE: | Thursday, 3 June 2021 |
| TIME: | 10.00 am |
| VENUE: | Council Chamber, Barnsley Town Hall |

REGISTER TO ATTEND

Please note that in order to ensure that the meeting complies with current Covid-19 restrictions and public health advice, members of the public must pre-register if they wish to attend the meeting.

Anyone who wishes to attend should email Governance@barnsley.gov.uk no later than 10.00am on Wednesday 2nd June 2021

AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests

Minutes and notes

- 2 Minutes of the Penistone Area Council meeting held on 8th April, 2021
(Pac.03.06.2021/2) (Pages 3 - 8)
- 3 Notes from the Penistone Ward Alliance held on 20th May, 2021
(Pac.03.06.2021/3) (Pages 9 - 10)

Items for Discussion

- 4 Clean, Green and Tidy Service - Twiggs Grounds Maintenance
(Pac.03.06.2021/4) (Pages 11 - 24)

Performance

- 5 Report on the Use of Ward Alliance Funds (Pac.03.06.2021/5) (Pages 25 - 26)
- 6 Performance Report Q4 (Pac.03.06.2021/6) (To Follow)

Items for Decision

- 7 Procurement and Financial Update (Pac.03.06.2021/7) (Pages 27 - 34)

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), Greenhough, Hand-Davis, Kitching, Lowe-Fiello and Wilson

Area Council Support Officers:

Matt Bell, Penistone Area Council Senior Management Link Officer
Elaine Equeall, Penistone Area Council Manager
Rachel Payling, Head of Service, Stronger Communities

Peter Mirfin, Council Governance Officer
Cath Bedford, Public Health Principal - Communities

Please contact Peter Mirfin on email governance@barnsley.gov.uk

Tuesday, 25 May 2021

| | |
|-----------------|------------------------|
| MEETING: | Penistone Area Council |
| DATE: | Thursday, 8 April 2021 |
| TIME: | 10.00 am |
| VENUE: | Held Virtually |

MINUTES

Present

Councillors Barnard (Chair), Greenhough, Hand-Davis, Kitching and Wilson

16 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

17 Minutes of the Penistone Area Council meeting held on 11th February, 2021 (Pac.08.04.2021/2)

The Area Council received the minutes of the previous meeting held on 11th February, 2021.

RESOLVED that the minutes of the Penistone Area Council meeting held on the 11th February, 2021 be approved as a true and correct record.

18 Notes from the Penistone Ward Alliance held on 11th March, 2021 (Pac.08.04.2021/3)

The meeting received the notes from the Penistone Ward Alliance held on 11th March, 2021.

RESOLVED that the notes from the Penistone Ward Alliance held on 11th March, 2021 be received.

19 Report on the Use of Ward Alliance Funds (Pac.08.04.2021/4)

The Area Council Manager spoke to the report, drawing attention to the significant amount of carry over funds that had come into the 2020/21 budget of £16,970 together with a covid income of £1,277.40 and the base allocation of £20,000 which gave a total of £38,247.45. It was reported that whilst there had been a slow start to Groups coming forward for funding this had grown momentum which had resulted in £6925 being carried forward into the 2021/22 budget. This was hailed as a tremendous success given the difficult year everyone had endured.

RESOLVED that the report be noted

20 Interim Performance Update (Pac.08.04.2021/5)

The Area Council Manager provided an overview of performance, which included all contracted services and made members aware that they were between quarters and expecting the Quarter 4 update at the June meeting.

A reminder was provided to Members to inform them that the contracts in place for the Supporting Vulnerable and Isolated Older People grants were due to finish in June and that a new specification was being drawn up for that. The Clean Green and Tidy Service had moved into its' second year following member approval at the last PAC meeting. The new DIAL contract had commenced but no updates were due until the June meeting of PAC and the CAB debts advice service was in place until September with a 6 month extension to the contract funded by financial hardship monies to take it to end of March 2022.

Members were informed that Age UK had undertaken a number of initiatives including working in collaboration with Wortley Golf Club to provide 244 meals to older people across the area which had been picked up by the local news. Age UK had also linked in to Barnsley Walking Development Group and had met via Microsoft Teams to discuss extending their walks to older people in other areas after the 12th April, as the Walk for Health Group in Silkstone had been a success before it had been suspended due to lockdown rules. The work Age UK have been doing to link up with Wentworth Castle Garden had been suspended but plans were in place to open the site up with some long and short routes around the gardens plus logistical arrangements around available transport such as Community Car Scheme or Dial-a-Ride minibus to aid older visitors in getting there.

Volunteers had continued to support service users, some visiting in gardens where possible and providing delivery of meals, plus delivery of some Activities at Home packs to help keep people occupied. Members were informed that Karen Tyas from Café Crème had been given a Barnsley Age Friendly Award for her support to the local community during the pandemic. Working with the area team and volunteers Age UK delivered 90 Winter Wellbeing packs to older people in the Penistone area. Age UK had been trialling a new app called Volunteero which was a volunteer management tool to allow a more efficient way of managing volunteer activity and interactions. A significant increase in falls had been reported due to lack of mobility and a decrease in taking part in activities due to the lockdown, this had been targeted in a leaflet included in the Winter Warmth pack around exercising at home.

Twiggs were commended for finding alternative ways of working with volunteers during the lockdown such as training over the telephone or online. A significant increase in volunteers for litter picking had been seen not only across the Penistone Area but throughout the borough. Funding from the Ward Alliance had provided an equipment tool bank which was proving invaluable and extremely popular.

Other initiatives included tree planting in Thurgoland, incredible edible beds in various locations and planning for future events such as Cawthorne Spring Clean and various litter picks. Members were also informed that Twiggs had been donated Easter Eggs from Tesco, Co-op Asda and Spar which they had given out to the volunteers who had given their time for litter picking.

In respect of the DIAL contract, whilst there were no new figures to report since the Quarter 3 report in January, it was reported that there had been and continued to be a large uptake in their advice and information service since lockdown began. It was reported that their online and telephone advice sessions would continue until it was safe to hold one to one sessions once again.

An update was provided on the works carried out by the Area Team including some extensive work around re-mapping of all the Community Groups in the area and work to contact the groups to discuss recovery steps and forward planning for coming out of the pandemic.

The Area Team have worked to promote the Supporting Young People's grant fund within the Penistone networks to which they had received 9 enquiries at the time of the meeting, with a good variety of potential projects. Discussions had been held with a voluntary sector service to provide free accredited training in support of young people's mental health with future funded projects that would be engaging with Young people. The Area Team had been volunteering during the Easter Holidays in the Borough wide initiative to provide food and activities for families who receive free school meals. Lessons learnt from the initiative were that food parcels were heavy so a review would be needed in time for planning for the next school holidays.

Members were informed that the Area Team had also helped with distribution of winter warmth packs, provided support to Twiggs in securing additional volunteers equipment bank and also with Neighbourhood Services to ensure a smoother process for volunteers. The Neighbourhood Engagement Officer, Rana Kubesi continued to work closely with the Public Health Team to ensure support around Covid guidelines continued in the Penistone Community. Work is progressing on the Principal Towns Programme for Penistone with site visits looking for locations for way finding and public art spaces. Members noted that a new Project officer had been working with the Team to refresh and re-design the social media platforms hoping to attract a wider audience, and that this was an ongoing piece of work.

RESOLVED that the report be received and that thanks be placed on record for all the hard work the volunteers and Groups had carried out.

21 Procurement and Financial Update (Pac.08.04.2021/6)

The Area Manager spoke to the item, reminding members that the Supporting Vulnerable and Isolated Older People Fund's current contract was due to end in June, 2021 after an agreed extension and that the procurement process was being developed.

The Working Together Fund was still available with previous contracts awarded to DIAL and CAB, it was reported that Penistone FM would be encouraged to resubmit an application for a project around supporting young people in the Penistone Area. Members noted there was £42,776 left in the fund and the Area Team would continue to promote this to encourage further applications.

Members were informed that the Supporting Young People Grant was now available and had received a good level of interest. The closing date for applications was 8th April and a Panel would be convened to determine the grant applications with an update to be provided on the successful projects at the next meeting of the Area Council.

The Clean Green and Tidy Service providers Twiggs would be invited to attend the June meeting of the Area Council to provide members with a full report and update of the service in light of members agreement to fund the second year of their contract.

Members were provided with an overview of the current financial position. It was noted that no further spend had been allocated after the previous Area Council meeting resulting in £15,225 being carried forward from the 2020/21 budget, together with the Penistone Area Council budget allocation of £200,000 giving a total of £215,225 for the 2021/22 budget. Members noted that the spend to date from the 2021/22 budget was the Twiggs contract at £100,000 leaving £115,225.

Members attention was drawn to a previous allocation from the budget of £3,000 for 2 publications of the Penistone Living Magazine. Only one publication had been produced in the year which left around £1500 to be spent. Members were informed that the Barnsley Chronicle had been in contact about an insert in the paper for the Penistone Area to promote what was happening in and around the area, what activities may be going ahead, plus the chance to promote businesses re-opening which would cost around £800. Members expressed their interest as the money had already been allocated plus it would be positive promotion of the area.

RESOLVED:

- (i) that the update on procurement activity be received;
- (ii) that the update on contracts funded by the existing Supporting Isolated and Older People Grant fund be noted;
- (iii) that the proposed grant procurement timeline to establish future provision to support vulnerable and isolated older people in the wake of the Covid-19 pandemic be noted;
- (iv) that the update and current financial position of the Penistone Working Together Fund be noted;
- (v) that the update on ringfenced funds within the existing Working Together Fund to establish specific activities that will support young people in the wake of the Covid-19 pandemic be noted;
- (vi) that the updates on the Clean and Tidy Contract, started in April 2020, be noted;
- (vii) that the Area Council Manager investigate the publicity opportunities utilising funds partially allocated in the previous year; and
- (vii) that the financial position for the 2021/22 budget be noted.

22 The Economy in Penistone (Pac.08.04.2021/7)

Chris Savage, Project Manager Markets and Town Centres, was welcomed to the meeting to provide an update on the Economy in Penistone.

Members heard how in terms of business support, teams were working collaboratively with Enterprising Barnsley, Public Health and Regulatory Services to ensure businesses get the support they need in order to keep trading through lockdown, to reopen on 12th April or 17th May and to help support business recovery.

Members were informed that Penistone Market had continued to trade throughout lockdown with a number of Traders supplying essential goods with a regular presence from Town Centre Ambassadors tasked with encouraging shopping safely and local and weekly visits from a Covid Development Officer, both activities provided from the Reopening High streets Safely Fund. A Business Boost Skills Programme had been run by online workshops and one to one sessions and had been well attended by businesses such as retailers, close contact services and pubs and hospitality. Grants had been distributed by Enterprising Barnsley.

Those present heard how Covid Development Officers had engaged with businesses face to face to advise on covid secure measures, marketing and running click and collect services safely plus referring any queries to Licensing, Regulatory Services and Public Health in order to act as a one stop shop.

In relation to reopening of services on 12th April and 17th May, members were informed that Penistone Market would be fully open from Thursday 15th April and the weekly Covid Development Officer visits would continue, support would be provided to Public Health in visiting pubs and bars and refreshed guidance would be provided for close contact services, hospitality, licensed premises and retail. Members were informed of a Consumer Confidence Campaign funded by the Reopening High Street Safely Fund with a key message around getting Penistone back in business. Adverts would be on buses, bus shelters and flags on street lighting as well as business having a reopening back to encourage people to come back to shopping in a safe manner.

Members were made aware of several initiatives business could get involved in such as the Barnsley Gift Card, MiRewards, Yoello, ShopAppy, all of which are free for business to sign up to. The Barnsley Business Boost Programme is to return, the Shop Front Scheme run by Principal Towns is still active and Skills workshops will be run by Enterprising Barnsley.

Members raised questions around receipt of government funding towards this initiative and were informed that the Covid Development Officer, Town Centre Ambassador and Consumer Confidence Campaign were funded through the Reopening High Streets Safely Fund which is ERDF and NHCLG funded and is Borough wide.

RESOLVED that thanks be given for the presentation and that its contents be noted.

23 Covid-19 Update (Pac.08.04.2021/8)

Lucy Butcher, Public Health Practitioner and Rana Alkubesi, Neighbourhood Engagement Officer were welcomed to the Meeting.

Members were provided with a written progress update in relation to the Covid-19 pandemic and were invited to ask questions either through the meeting or by direct contact. No questions were raised during the meeting.

Work continued in the Community by the Neighbourhood Engagement Officer in collaboration with Public Health in providing support and help to all Businesses in understanding the new guidelines. 37 licenced premises had been contacted around opening on the 12th April, with 11 visits made, more visits were planned in order to

support these business to open safely on 12th April and that contact would be made with those premises planning to open on 17th May in the coming weeks.

Work was being carried out with the Area Teams in contacting Community groups to aid them restarting safely in Covid guidelines. Support was provided to the Healthy Holiday and Food Programme with packaging and distribution of parcels and planning to identify the most in need groups. In respect of Group gatherings members were informed that they could report this to the NEO's who would contact Covid Marshalls to investigate.

Members commented that the ongoing work was vital to everything opening back up safely.

RESOLVED that thanks be given for the report and its contents noted.

Chair

NOTES OF PENISTONE WARD ALLIANCE MEETING
Thursday 20th May 2021, Virtual Meeting

1. Present: Cllr Robert Barnard, Jonathan Cutts, Cllr Mandy Lowe-Flello, Cllr David Greenhough, Graham Saunders, Joe Unsworth, Bob Blythe, Ann Walker

In Attendance: Stephen Miller

Apologies: Cllr Hannah Kitching, Cllr John Wilson, Richard Leech. Pauline Ogden, Barbara Lee, Ann Rusby, Allen Pestell

Cllr Barnard welcomed newly elected member Cllr Mandy Lowe-Flello.

Cllr Greenhough was appointed the new vice chair of the Penistone Ward Alliance.

2. Declarations of Pecuniary and Non-pecuniary Interest

Ann Walker declared a non-pecuniary interest in Oxspring MUGA.

3. Notes of the Meeting Held on 11th March 2020

Approved.

4. To Consider any Matters Arising from the Notes

None.

5. Ward Alliance Finances

Cllr Barnard confirmed Penistone Ward Alliance fund has an allocation of £24,749 remaining for the current financial year.

6. Penistone Area Council Update

None

7. Applications for Financial Assistance

a) Tankersley Bench Renewal – £3,000

Some concerns about setting a precedent and potentially spending lots of Ward Alliance budget on benches. All in favour, an allocation of £3,000 was recommended for approval.

b) Penistone Camera Club - £1,435.40

First time applicant with an excellent local reputation. All in favour, an allocation of £1,435.40 was recommended for approval.

c) Barnsley Youth Choir - £5,040

Not recommended for approval.

d) Oxspring MUGA - £1,700

All in favour, an allocation of £1,700 was recommended for approval.

e) Cawthorne Toddler and Baby Group - £475

Excellent application from a much needed service in the community. All in favour, £475 was recommended for approval.

f) Thurgoland Welfare Replanting - £1,000

Very good application from an active and energetic organisation. All in favour, £1,000 was recommended for approval.

8. Any other business

Barnsley Council covid vaccine posters are available at Penistone Town Hall for anyone who would like them for their local notice boards, etc. Contact the Area Team to arrange collection.

A discussion was had around returning to physical meetings, it was agreed to wait until further restrictions are lifted in June and reassess.

It was highlighted that a greater awareness of S106 funding and how it works locally was needed.

Stephen Miller and Tanya Dickinson will be in touch with all members individually to discuss reconfirmation as Ward Alliance members.

9. Date and time of next meeting

Members agreed that the next meeting would likely be virtual, date to be reviewed and agreed in advance.

TWIGGS Penistone Area

Clean, Green and Tidy Team

An Overview of our COVID-19 Pandemic Journey



Area update from 1st April 2020 - 31st March 2021

What We Have Achieved

- ▶ We have facilitated **113** Twiggs led Social action projects
- ▶ Worked with many groups including parish councils/town council and independent groups on **67** occasions
- ▶ Worked with local schools **2** occasions on community based improvement projects
- ▶ Worked with local businesses **13** instances to improve and benefit the Penistone area
- ▶ Completed **121** litter picks across the
- ▶ As well as our sustained volunteers we have supported **22** new adult volunteers and **18** young volunteers
- ▶ We have safely worked with and trained **35** volunteers
- ▶ Due to Covid and being unable to directly work with groups, we instead supported **21** groups who took responsibility for their own area by supplying them with equipment and clearing waste they collected.

Some of the Businesses Worked With

- ▶ Oxspring Sports Club
- ▶ Wentworth Business Park
- ▶ Spar
- ▶ Bank View Café
- ▶ Tesco
- ▶ Co-Op
- ▶ Co-Op Funeral Care
- ▶ Café Crème
- ▶ Penistone FM

Schools Worked With

- ▶ Thurgoland Primary School
- ▶ St Johns Primary School

*We have understandably worked with a limited amount of schools due to covid-19 restrictions.

Some Groups Worked With

- ▶ Team Green Moor
- ▶ HBee+
- ▶ Millhouse Green Village Community Association
- ▶ Penistone History Archives
- ▶ Springvale Community Garden/Riverside Wildlife Haven
- ▶ Water Meadows Park Volunteers
- ▶ The Marketeers
- ▶ TPEG
- ▶ Silkstone Care Group

Penistone Area Tool Bank Results

Stats from January 2021 (Start of Scheme) Until March 2021 (End of Quarter)

Total Households Supported: 19

Total Adult Volunteers Supported: 22

Total Child Volunteers Supported: 13

Sacks of Waste we Collected: 9 (the rest were disposed of by the volunteers themselves)

Volunteer Purple Sacks Supplied: 326

Total Sacks of Waste Cleared by both our team and independent volunteers: 482

Educational Packs and Easter Treats

As a particular thank you for the young independent volunteers who have engaged with our service during lockdown, we delivered Educational Packs and Easter Eggs for them to enjoy. Our Office team designed and created the Educational Pack, and chocolate gifts were donated from your local businesses Penistone Spar, Co-op and Tesco. Along with the pack we gave each volunteer a personalised thank you letter, drawing attention to the local businesses who had donated the gifts too. Each visit also acted as a way to keep in contact and touch base with the volunteers who otherwise may have felt isolated during a difficult period of restrictions. The packs were really well received!



Video Result of Education Pack Poem

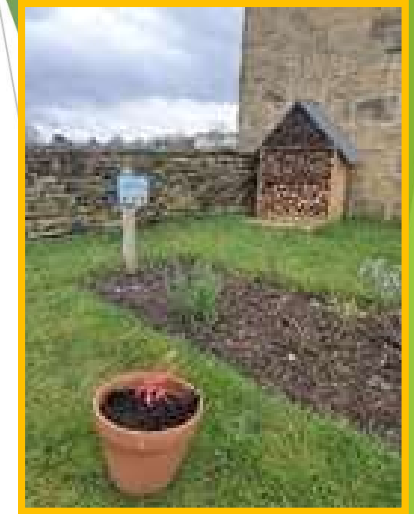


HBee+ Project Case Study

Local residents, already involved with small projects around the village, contacted the Council with the proposition of developing environmental community projects. They proposed to “rewild” an area usually cut by BMBC, reducing mowing cost and the borough’s carbon footprint, by creating a community wildflower garden, along with an area for “incredible edibles” such as fruit bushes and herbs. With the aim of improving the diversity of habitats for insects, especially pollinators, and encourage local people of all ages to re-connect with nature on a community project. The location suggested was some of the grassed area around Hoylandswaine Village Hall, a focal but visually uninteresting part of the village.

HBee+ initially relied on a small number of volunteers, aided by our Twiggs Penistone team in the design and set-up. We encouraged more members of the community to become involved and especially Hoylandswaine Primary School to participate in the project and use it as a learning facility. Twiggs supplied blue heart signs, made locally by Men in Sheds a community group in Penistone to show the designated “rewilding” areas during the work. Keeping costs low by using recycled and donated materials.

To achieve our goal we worked with HBee+ approximately 20 different occasions, before handing the project over as a sustainable area.



Springvale Community Garden/ Springvale Riverside Wildlife Haven Tree Planting Project

The team have spent some time working socially distanced with volunteers planting a range of trees and plants, and also preparing other beds ready for them to be planted.



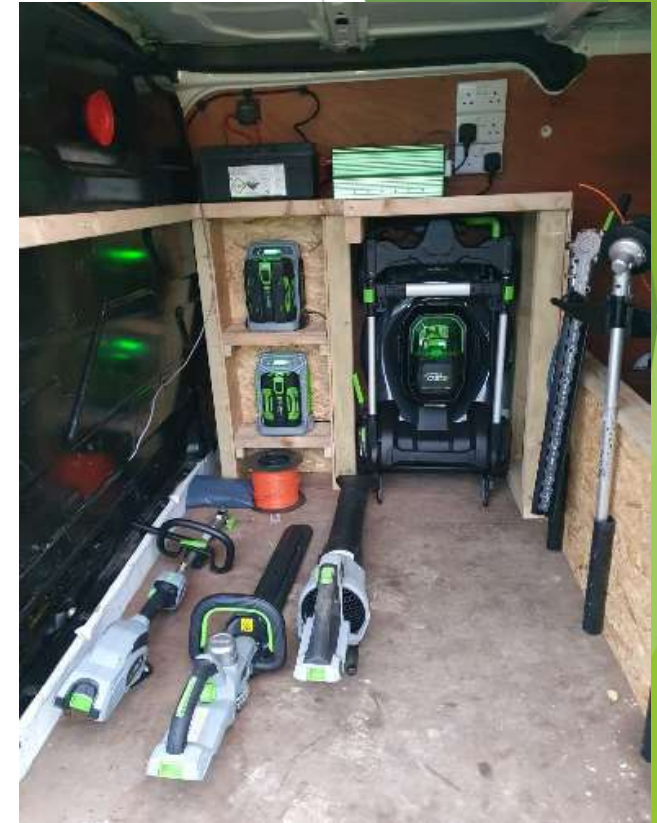
Technological Advances

This year has also welcomed the introduction of our full range of ego electric tools!

This is great progress forward for both business, this service, and the environment.

Not only will electric tools benefit us by reducing vibration meaning we can spend longer on the tools to increase productivity, but will also help the community by having considerably less noise than two stroke engines.

The main benefit of using battery powered tools is ZERO emissions into the environment making them safe to use anywhere! This includes indoor environments too.



Upcoming Events

VOLUNTEER WEEK

Tuesday 1st June - Water Meadows Park

Wednesday 2nd June - Springvale Community Gardens

Thursday 3rd June - Green Moor

Friday 4th June - Oxspring Car Park

GREAT BRITISH SPRING CLEAN

Monday 7th June - Tankersley, litter clearance working with McDonald's Staff

Tuesday 8th June - Water Meadows

Wednesday 9th June - Springvale Community Gardens

Thursday 10th June - Green Moor

Friday 11th June - Hoylandswaine Volunteer group, litter clearance.





Thank You



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2021/22 WARD FUNDING ALLOCATIONS

For 2021/22 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2020/21 Ward Alliance Fund will be combined and added to the 2021/22 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

2021/22 Final Ward Project Allocations**PENISTONE WARD ALLIANCE**

For the 2021/22 financial year the Ward Alliance have the following available budget.

£20,000.00 base allocation
 £6,925.00 carried forward from 2020/21
£26,925.00 total available funding

| Project | Allocation | Match funding element of allocation | Non Match funding allocation remaining | Allocation Remaining |
|----------------------------------|------------|-------------------------------------|--|----------------------|
| | | | £13,462.50 | £26,925.00 |
| Tankersley Bench Renewal | £3,000 | £3,000 | £13,462.50 | £23,925.00 |
| Penistone Camera Club | £1,435.40 | £1,435.40 | £13,462.50 | £22,489.60 |
| Oxspring MUGA | £1,700 | £27,566.40 | £13,462.50 | £20,789.60 |
| Cawthorne Toddler and Baby Group | £475 | £0 | £12,987.50 | £20,314.60 |

| Project | Allocation | Match funding element of allocation | Non Match funding allocation remaining | Allocation Remaining |
|----------------------------------|-------------------|--|---|---------------------------------|
| Thurgoland Welfare Replanting | £1,000 | £2274 | £12,987.50 | £19,314.60 |

BARNSELY METROPOLITAN BOROUGH COUNCIL

**Penistone Area Council
June 3rd 2021**

**Summary report of the
Penistone Area Council Manager**

Penistone Area Council Procurement and Financial updates

1.0 Purpose of Report

- 1.1 This report provides members with a summary update on the following commissioning and procurement activity:
- Supporting Vulnerable and Isolated Older people service
 - Working Together Fund
 - Supporting Young People Fund
 - Clean & Tidy Service
- 1.2 The report outlines the 2021/2022 financial position for Penistone Area Council and provides a current budget update for the financial year 2021/22.

2.0 Recommendations

- 2.1 **That members receive the update on the procurement activity.**
- 2.2 **That members note the update of contracts funded by the existing Supporting Isolated and Older People Grant fund from within this report.**
- 2.3 **That members agree the proposed revised grant procurement process and timetable to establish future provision to support vulnerable and isolated older people in the wake of the Covid-19 pandemic.**
- 2.4 **That members agree the allocation of £35k to provide a further 6 month extension to existing grant contracts Supporting Vulnerable and Isolated Older people to ensure continuity of service whilst a procurement of new services takes place.**
- 2.5 **That members receive the update and current financial position of the Penistone Working Together Fund.**
- 2.6 **That members receive the update on ringfenced funds within the existing Working Together Fund to establish specific activities that will support young people in the wake of the Covid-19 pandemic**
- 2.7 **That members note the updates on the new Clean and Tidy contract started in April 2020 from within this report.**

- 2.8 **That members note the update on the Ward Alliance budgets and agree the allocation of £10k for a ring fenced funding pot within Ward Alliance funds to support young people's activities during the school summer holiday period 2021**
- 2.9 **That Members note the current financial position for the 2021/22 budget**
- 3.0 **Supporting Vulnerable and Isolated Older People Service**
- 3.1 The current grant contracts held by Age UK have continued to perform satisfactorily, however these contracts have been flexed during the Covid-19 period which is reflected in the performance reporting presented at previous meetings of PAC.
- 3.2 At the PAC meeting 1st October 2020 members were advised that current contracts to provide the existing service were due to end in January 2021, and it was agreed that £70K is made available from the 2020/21 Area Council budget to set up a further 'Supporting Vulnerable and Isolated Older People Fund' (SVIOP) with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.
- 3.3 In light of the ongoing impacts of the Covid -19 pandemic, and the need to provide continuity of service to vulnerable members of the Penistone Community, members agreed at PAC December 3rd 2020 to the allocation of £35k from the 2020/21 PAC budget to allow a six month extension to current contracts held by Age Uk, and to defer procurement activity for a new service until June 2021
- 3.4 Members are advised that due to further impacts of the Covid-19 pandemic and the extended periods of lock down experienced within the community over the last 6 months, it has become apparent of the need to provide further continuity of service through the current Age Uk grant contracts, and to defer the procurement of a new service beyond the original intended date of June 2021
- 3.5 A revised timetable of procurement is recommended which would include a member workshop in August to agree the new grant specifications , a period of open invitation for grant funding applications during October, with grant panel assessments of applications during November/ December, ensuring that any new services can be delivered from January 2022.
- 3.6 In order to provide continuity of service during the proposed revised timetable of procurement, members are asked to agree the allocation of £35k from within the 2021/22 PAC budget to support a further 6 month extension to the current Age Uk Supporting Vulnerable and Isolated Older people grants contracts.
- 3.7 All grant contracts with Age Uk continue to perform satisfactorily, but it is recommended that members are provided with a full update from Age Uk in July 2021.

4.0 **Penistone Area Council Working Together Fund**

- 4.1 At the Area Council meeting of October 1st 2020 members agreed that the Working Together Grant should be promoted to accept applications to fund activities which will support covid recovery intentions with a deadline of 27th November 2020.
- 4.2 Members are advised that since then two applications have been approved by the Grant Panel to fund a continuation of the debt advice service to be delivered by Citizens Advice Bureau at a cost of £8118 and an information and advice service to be delivered by DIAL at a cost of £10,136.
- 4.3 Members are advised that financial hardship funds have been made available to the Area Council outside of the 2020/21 PAC budget and have been used to supplement funding applications for information and advice services to enable extended provision to support higher demand.
- 4.4 A pending application from Penistone FM to support young people has been now been re-submitted for further consideration as part of the Supporting Young People grant panel and a project funding approval has been made at a cost of £8583
- 4.5 The Working Together grant continues to be promoted by the Area Team to encourage further applications and support with the community recovery process post pandemic.
- 4.6 Total allocations to date

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| Penistone FM | £ 15,627.00 |
| Penistone Round Table | £ 11,660.00 |
| Penisone Scout Group | £ 8,050.00 |
| Sporting Penistone | £ 16,230.00 |
| DIAL (Information and Advice service 2017) | £ 4,275.00 |
| Barnsley Market – BMBC Market Barn additions lighting and Wi-fi | £ 6,740.00 |
| Penistone Youth Project (TYS) | £ 8,730.00 |
| The People Focussed Group (Bumping spaces) | £ 19,836.00 |
| Cycle Penistone CIC | £ 5,990.00 |
| Penistone FM Community Radio Older people | £ 19,840.00 |
| South Pennine Community Transport CIC 2017 pilot | £ 5,000.00 |
| Trans Pennine Trail Conservation Volunteers Penistone Station project | £ 6,630.00 |
| Allocation to Ward Alliances | £ 10,000.00 |
| DIAL (Information and Advice service 2018) | £ 4,395.00 |

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| South Pennine Community Transport CIC 2017 Pilot extension | £ 6,538.00 |
| South Pennine Community Transport CIC Service Delivery 2018/19 | £ 20,000.00 |
| TPT conservation volunteers Penistone Station project extension | £ 2,890.00 |
| Penistone FM Young Voices | £ 7,644.00 |
| DIAL (Information and Advice service 2019 with option to extend to 2020) | £ 9,700.00 |
| CAB Barnsley (Information and Advice Debt support 6 month Pilot to Sept 2019) | £ 2,115.00 |
| South Pennine Community Transport CIC Service Delivery contribution 2019/20 | £ 14,000 |
| Barnsley CAB debt advice service operational costs to September 2020 | £ 3,566 |
| Barnsley CAB debt advice service operational costs to September 2021 | £ 8,118 |
| DIAL (Information and Advice service 2021 with option to extend to 2022) | £ 10,136 |
| Penistone FM Young Minds project | £ 8,583 |
| Total Allocations to date | £236,293 |
| Additional amount allocated to cover YP grant overspend | £494 |
| <i>Current Amount remaining for allocation</i> | £33,699 |

5.0 **Working Together Grant fund – Supporting Young People**

- 5.1 At PAC meeting October 1st 2020 members agreed to an additional £40k allocated from within the current 2020/21 PAC commissioning budget to be ringfenced within the Working Together Fund and promoted solely for the use of activities which will support the physical and mental wellbeing of young people.
- 5.2 Members were provided with the grant brief for comment in February and following this the grant was launched and advertised widely on March 8th. The grant generated a good level of interest from organisations and individuals within the Penistone area, and 7 funding applications were sent on to interested parties.
- 5.3 The grant panel assessed applications in late April /early May 2021 and five project proposals have been approved for funding at a total cost of £40,494. The additional £494 outside of the ringfenced grant allocation is recouped from the main Working Together Fund grant pot as show in 4.6 within this report.

5.4 Breakdown of allocations for Supporting Young people grant

| | |
|--|----------------|
| Ad Astra – supporting young people pre16 in Penistone Grammar school | £8,640 |
| Penistone Leisure Centre | £6,454 |
| Angel Voices | £10,000 |
| Penistone Girl Guiding | £5,500 |
| Penistone Grammar – supporting Young people post 16 | £10,000 |
| Total allocations | £40,494 |

6.0 **Clean, Green and Tidy Service**

- 6.1 Following a robust procurement process, in which members participated, Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider for the Penistone Clean, Green and Tidy service and started their contract on the 1st April 2020 at a cost of £100,000 for the year from within the 2020/21 area council budget allocation.
- 6.2 The current Clean Green and Tidy service contract started during the lock down period for Covid-19 and as a result it was agreed to flex this to meet immediate needs during the crisis period. The contract performs satisfactorily within the flexed terms with performance highlighted at PAC meetings during 2020.
- 6.3 Members at PAC February 11th 2021 agreed to the continuation of this service to year two of the contract from April 2021 at a cost of £100k from the 2021/22 PAC. A full update of this service is provided within this meeting

7.0 **Penistone Ward Alliance**

- 7.1 A budget allocation of £20k (£10k for each ward within the Penistone area) has been made available to the Ward Alliance outside of Area Council funds for the financial year 2021/22. This, together with underspend of £6,925 from the previous financial year 2020/21 provides the Ward Alliance with a working budget of £26,925.
- 7.2 Applications to the Ward Alliance for funding are now increasing as community groups start to become active following the Covid-19 pandemic, and projects totalling £7,610.40 were approved for funding at the Ward Alliance meeting on May 20th 2021. This provides a running total of £19,314 available for spend.
- 7.3 The recent exercise to invite applications to the Penistone Area Council's Supporting Young people grant fund has highlighted that there are a number of smaller groups who would like to be able to provide more small scale activities to enable young people to become active post covid.
- 7.4 It is recommended that in order to assist smaller groups in the Penistone area, a small ring fenced funding pot is made available from the PAC budget for the Ward Alliance to encourage applications from groups to provide activities during the school summer holiday period 2021.

This funding pot will be open for applications throughout June with a deadline for applications of July 1st using the Ward Alliance application and approval process. It is further recommended that members review take up of this pot in their role on the Ward Alliance and may recommend that any unspent monies are returned to the PAC budget within the financial year.

- 7.5 In order to progress this, members are asked to approve £10k from within the current PAC budget to be allocated to the Ward Alliance as a ring fenced pot for young people's summer activities.

8.0 **Current Financial Summary Position**

- 8.1 A PAC budget allocation of £200k was made available for spend within the financial year 2021/22. This, together with carry forward from the 2020/21 budget of £15,225, gave a total working budget of £215,225 (plus £10k financial hardship monies) .
- 8.2 Following PAC agreement to the continuation of the Twiggs contract (at 6.3 within this report) at a cost of £100k from the 2021/22 budget this leaves a current budget total of £115,225 available for spend.
- 8.3 Recommended budget approvals of £35k at 3.6 within this report, and £10k at 7.5 within this report would leave a working budget total of £70,225

8.4 **2021/22 Budget allocations**

| Approved spend items in operation in 2021/2022 | Current approved expenditure from 2021/2022 budget |
|--|---|
| New Clean Green and Tidy contract Year two | £100,000 |
| | |
| Total allocated spend to date | £100,000 |
| Recommended budget allocations (June 2021) | |
| Age UK grant contract extensions | £35,000 |
| Allocation to WA for ringfenced summer holiday activities | £10,000 |
| Budget 2021/22 | |
| Base budget | £200,000 |
| Additional income to base budget | |
| Underspend from 2020/21 budget | £ 15,225 |
| Financial hardship monies (earmarked) | £ 10,000 |
| | |
| Total budget available for spend 2021/22 | £225,225 |
| Current remaining total available for spend | £115,225 |
| Projected total pending budget allocation recommendations | £70,225 |

8.5 PAC Financial summary

| PENISTONE AREA COUNCIL - COMMISSIONING BUDGET 2021/22 | | | | | |
|---|------------------------------|------------------------------|------------------------------|-------|---------|
| Contract Name | Commissioning Budget 2019/20 | Commissioning Budget 2020/21 | Commissioning Budget 2021/22 | | |
| | Budget | Budget | Budget | Spend | |
| Base Expenditure | £200,000.00 | £200,000.00 | £200,000.00 | | |
| Underspend from previous year | £63,358.75 | £115,224.75 | £15,225.00 | | |
| Countryside Skills Training | | | | | |
| Countryside Skills Training Extension | | | | | |
| Clean & Green | | | | | |
| Clean & Green extension | | | | | |
| Working Together Fund | £50,000.00 | | | | |
| Allocation to Ward Alliances/DWB 15-16 | | | | | |
| Allocation to Ward Alliances 16-17 | | | | | |
| Reducing Isolation in older people | | | | | |
| Public Health Funds | £3,820.00 | | | | |
| Supporting Older People Fund | | | | | |
| Supporting Older People Fund ex | £17,500.00 | £52,500.00 | | | |
| Supporting Older People Fund ex 2 | | £35,000.00 | | | |
| Supporting Young People Fund | | £40,000.00 | | | |
| Community Magazine distribution costs | | | | | |
| Allocation to Ward Alliances 17-18 | | | | | |
| Allocation to Ward Alliances 18-19 | | | | | |
| Allocation to Ward Alliance 19-20 | £10,000.00 | | | | |
| Clean & Green 2017/18 (Y1) | | | | | |
| Clean & Green 2017/18 - extension Nov 19 (Y2) | £57,171.00 | | | | |
| Clean & Green 2017/18 - extension April 2020 (Y2) | £40,836.00 | | | | |
| Clean & Green April 2020 (Y1) | | £100,000.00 | | | |
| Clean & Green April 2021 (Y2) | | | £100,000.00 | | £20,000 |
| Penistone Living Inserts | £2,664.00 | £3,000.00 | | | |
| Supporting Vulnerable & Older People Grant 2021 | | £70,000.00 | | | |
| Income | | | | | |
| Public Health Monies | | | | | |
| financial hardship monies | | | 10,000 | | |
| Expenditure Incurred in Year | | | | | 20,000 |
| What funds are available | | | £225,225 | | |

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